



Agenda for Trainer

Notes for the trainer: The following is an annotated version of the participant’s agenda. -Estimated times for each agenda item have been given; however the estimated time is dependent on the size of the group, prior knowledge of the subject matter and/or experience of the participants and the questions the participants have. The total estimated time for Module 3 training is approximately 2.5 hours.

Module 3 Goal	To provide information of the Binational Teacher Exchange
Module 3 Objectives	<ul style="list-style-type: none"> * Describe the Binational Teacher Exchange * Outline the process required to participate in the Binational Teacher Exchange * Identify the components of a successful Binational Teacher Exchange * Begin preparing for participation in the Binational Teacher Exchange

Agenda Item	Estimated Time	Equipment/Materials Needed
Welcome and Introductions	10 minutes	<ul style="list-style-type: none"> • Name tags and/or table tents • Copies of agenda, PPT handout pages, handouts and evaluations • Projection screen • LCD projector
Review Goal and Objectives of Training for Module 3	5 minutes	
PowerPoint Presentation: Binational Teacher Exchange	60 minutes	
Planning Activity and Determining Your Next Steps	45 minutes	
Q&A	10 minutes	
Reflections	10 minutes	
Closing	5 minutes	