



Sample Agenda for Trainer

Notes for the trainer: The following is an annotated version of the participant’s agenda. Estimated times for each agenda item have been given; however the estimated time is dependent on the size of the group, prior knowledge of the subject matter, activities selected, and/or experience of the participants and the questions the participants have. The total estimated time for Module 2 training is approximately 2 hours and 40 minutes.

Module 2 Goal	To provide effective technologies, strategies, and supports for binational migrant students.
Module 2 Objectives	<ul style="list-style-type: none"> • Discuss the unique characteristics of binational migrant students • Understand the interaction between Instruction and student learning when teaching binational migrant students • Identify and discuss effective technologies, strategies and supports for effectively teaching binational migrant students • Reflect and refine supports to enhance instruction for binational migrant students.

Agenda Item	Estimated Time	Equipment/Materials Needed
Welcome and Introductions	10 minutes	<ul style="list-style-type: none"> • Name tags and/or table tents • Copies of agenda, PPT handout pages, handouts and evaluations • Projection screen • LCD projector
Review Goal and Objectives of Training for Module 2	5 minutes	
Warm-Up Activity	20 minutes	<ul style="list-style-type: none"> • Depending on which activity selected, copies of article, highlighters, sticky notes and/or computers with Internet connection
PowerPoint Presentation: Effective Technologies, Strategies, and Supports for Binational Migrant Students	60 minutes	<ul style="list-style-type: none"> • Copies of PPT handout pages and handouts • Projection screen • LCD projector
QR Code Activity	30 minutes	<ul style="list-style-type: none"> • Copies of Handouts 3 and 4
Review Additional Resources	10 minutes (to just review; however if the activities are actually done, this could take 45-90 minutes)	<ul style="list-style-type: none"> • Copies of Handout 5
Q&A	10 minutes	
Reflections	10 minutes	
Closing	5 minutes	