



# InET Consortium

## Minutes of the InET Leadership Team (ILT) Meeting NASDME, Orlando, FL April 30, 2013

**In Attendance:** Laura Blancas – CO; Frank Dávila – InET Coordinator; Susan Durón – META; Jonathan Fernow – OR; Liliana Graham – CO; Mary Haluska – AZ; Sue Henry – NE; Mary Ann Losh – NE; Tomás Mejía – CO; Antonio Ramos – OR; Noemí Treviño – MN; Pam Hightower, Cindy Bartelsmeyer, Jennifer Quick – FSCC . **States to Follow up With:** Idaho, Washington

**Welcome/Introductions.** Mary Ann welcomed the participants and had each one introduce themselves. She led a discussion about a possible fall meeting in Clearwater, FL to piggyback with a recent discussion of the future of the ID&R Conference which is being discussed by IMEC. The SOSOSY Consortium is already having a meeting there in September. These discussions are very preliminary and this conversation was to be an update on options. Jonathan expressed concerns about discontinuing the bi-national conference and felt that members should investigate possible collaborations around binational issues including the U.S./Mexico Forum.

**Pilot Plan.** Frank reviewed the packet of materials that include the State pilot plans, electronic materials, training modules, e-Zine newsletter, webinars, and Cadre of Coaches. The primary goal is to pilot Module 1 and the electronic materials (both are on the website) focusing on the experience of the eligible Binational migrant students, student achievement, process in disseminating the information, clarifying definitions, and related program elements. It is suggested to visit with directors who will provide input using INET Form #3 for accountability. Edits may be needed to the module and the electronic materials to fit the needs of the CIG states. Laura noted that Colorado will use Module 1 this summer and pilot the products with binational teachers from Mexico. Frank asked the group about other ways that the modules/materials might be used. States will be piloting and providing feedback. To meet the performance measures, each state must use the InET modules/materials during the 2012-13 school year (or before September 2013) or during this summer. All 8 states must pilot as a requirement included in the grant and provide feedback before September. Since the work for Year 1 of InET is primarily for material development, this is a critical activity.

**Innovative Technologies.** Six of the 8 states need to pilot at least 2 electronic materials and provide the input and feedback on InET Form #3. States should be seeking materials and pursue the products that best meet their needs and the needs of the binational students in the state. States should determine which electronic materials are working and which are meaningful. Distinguish between those identified as part of the core curriculum and those which are supplemental. Capture the educational technology that is used within your state and pilot new technologies to increase state capacity to serve binational children and youth. Identify technology examples used to develop student academic skills; however, teacher skills could also be enhanced. Target a school or schools that will use InET products and innovative technology and provide feedback during the InET reporting process; but remember that we do not want to supplant. Feedback is needed regarding how the products are being used, how meaningful they are, who is using them, and how those involved in the pilot judge the merits of the product.

**Evaluation.** Susan presented information on accountability and measures of progress. She reminded the group that the Interim APR is due in June. The states will receive urgent information by email from her office explaining the process, containing a 524b cover sheet, and the InET Interim APR. The InET Interim APR cover sheet is customized for each State and prepopulated. All you need is the authorized representative's signature and a date. If there is a change in the authorized representative, let Susan know. This needs to be routed quickly and the signed 524b cover sheet returned to META. A request for an abstract was noted and will be provided. Let Susan know of any changes you would like to recommend once the report has been received.

There are 6 total goals and accompanying performance measures. Susan reviewed the goals with regard to Year 2. We must complete and do the 3 performance measures. The Office of Migrant Education in DC will use these to determine if we are making substantial progress toward meeting our objectives. The latest Fidelity of Implementation Index (FII), dated April 23, 2013, is in the packet documenting the implementation of all activities. Frank and Susan update the FII monthly.

**Data Collection Forms.** There are 6 forms. Form #6 has been done for the year and is no longer needed. The forms are as follows:

Form 1: End of year survey. For coordinators, due 9/1

Form 2: ILT meeting satisfaction survey. This will be available on SurveyMonkey by 5/5/13.

Form 3: Electronic Instructional materials and resources

Form 4: Modules – provide feedback

Form 5: Staff training webinar and technical assistance-for those who provide trainings

Form 6: CNA survey

Send forms to Susan as soon as they are completed: META Associates, 518 Old Santa Fe Trail, Suite 1-208, Santa Fe, NM 87505.

**Review of the expectations for APR.** It is very important to follow the instructions that are received when the Interim APR is sent to each InET State. You will need to send the signed 524b Cover Sheet via overnight mail to ensure delivery. The **signed** 524b cover sheet is due to META on or before June 4. The Interim APR is used to determine whether or not Year 2 of InET will be funded.

Susan will contact everyone individually for additional data, if needed.

**e-Zine.** The first newsletter is on the website. A sign-up sheet was distributed requesting each state to write a one-page newsletter. This may include photos and other data to share across the board with other states, highlighting what and how we are trying to accomplish various activities to meet the InET goals. Every state needs to submit something at least on a quarterly basis.

**Webinars.** Andrea, Sue, and Frank will conduct a *Module 1 Review* webinar in May. In July, Modules 2 and 3 will be supported via a webinar. In addition, topics of interest will be shared via a webinar. Participants were asked to think about what topics they want to focus on for these webinars. A request will be sent to the states to seek this input.

**Website.** Participants were asked to review the InET website at [www.inet-migrant.org](http://www.inet-migrant.org) and to share feedback and suggestions with Frank. Look at content and links. If there are additions to recommend, contact Frank.

**Issues for Discussion.** To follow up the issue brought up by Jonathan at the beginning of the meeting, there was discussion about the role of States in planning and participating in the Binational Forum that will be held in September or October of 2014. OME has indicated that it is unable to continue support for the Forum because of budget concerns. States have an option to decide what aspects of the U.S./Mexico Binational Initiative they wish to support. The Forum planning would need to begin soon to allow states to identify topics, presenters, collaborating partners, etc. in partnership with Binational representatives from Mexico and determine avenues for continued discussion (e.g., webinars, conference calls). Mary Ann and Frank thanked everyone for their work and contribution to making InET a success. Mary Ann asked that states contact her regarding individual thoughts about InET activities.